**STEUBEN PREVENTION COALITION STEERING COMMITTEE MEETING**

 July 23, 2019

**Members Present:** Jim Bassage, Colleen Banik, Lisa Oliver, Mike Foster

1. **Introductions/Welcome**:
* Colleen Banik welcomed everyone to the meeting and no introductions were needed.
1. **June Meeting:**
* Approval of the June 25, 2019 minutes was made following a motion made by Lisa Oliver and seconded by Mike Foster.
1. **Budget Update:**
* No DFC Budget Update was available currently.
1. **Coalition Update:**
* **Youth Action Forum Update**

Amanda Chafee was not available to report. Colleen Banik gave a brief update reporting again that the date has been set for September 24, 2019. It was also reported that again a detailed report of funding needs has been requested of the Youth Action Forum Committee. A recognition and thank you was given to Lisa Oliver for the donation from the Estate of Edward Oliver in the amount of $500 for food which will be purchased through The Main Place of Hornell at John Carbone’s cost.

Additional discussion was held relative to making sure that the advisors and Youth Action Forum students are made aware of the Coalition’s expectations following the event.

**Action Item:** Colleen Banik will provide Lisa Oliver with a Youth Action Forum summary/event description.

* **DFC Grant Application Update**

Colleen Banik gave an update on the submission of the DFC Grant Application for 2019 on July 8, 2019. The Grant Application was reviewed and scored by Epiphany Community Services with recommendations for improvement. Improvements were made and recommendations were taken into consideration. The award notification is expected in late September to mid-October.

* **Sustainability**

Jim Bassage again reported on his conversations with Steuben County and Catholic Charities of Steuben for additional funding for 2019-2020. Catholic Charities of Steuben has committed to $25,000 for 2020 should we not be awarded the DFC Grant. There will be no gap funding needed to complete 2019. It was originally suggested to the Coalition to be on the August agenda for the Legislative Committee. After conversation with Jack Wheeler and Hank Chapman, it was recommended to request placement on the agenda for September.

Colleen Banik presented the drafted formal letter of request, drafted contingency budget and drafted legislative presentation (all circulated previously via email).

**Action Item:** Colleen Banik will make recommended changes to drafted documents to be submitted to the Steuben County Legislature.

* **DITEP Trainings**

DITEP Trainings will take place on July 24th and 25th for 2019. Participating schools are Hornell, Wayland-Cohocton and Hammondsport. Additionally, staff members of Family Service Society will participate.

**Action Item:** Mike Foster will check to make sure that all Family Service Society staff are registered and provide information to Colleen Banik.

1. **Task Force Updates:**
* **UAD Task Force**

Jim Bassage gave a brief overview of activities and programs being worked on by the UAD Task Force covering the Adult Perception Survey which is to be released on July 29th with a closure date of August 23rd. Jim also requested assistance from the committee in distributing paper copies of the survey and tab sheets for public areas. Jim also reported on the updated Alcohol Tips for the Tool Box and having them distributed. An announcement was made that there will be NO August Underage Drinking Task Force Meeting. An additional discussion was had relative to the 4 retail stores that failed a recent Compliance Check in Steuben County.

**Action Item:** Colleen Banik will distribute the Survey Monkey link upon receipt from Hillary Anderson.

**Action Item:** Jim Bassage will get paper survey copies and tab sheets to Lisa Oliver and Mike Foster.

**Action Item:** Lisa Oliver will distribute survey copies and tab sheets to Howard, Canisteo and Avoca areas together with the First Presbyterian Church. She will also distribute surveys to several local salons in the Hornell area.

**Action Item:** Mike Foster will distribute survey copies and tab sheets in the Corning Area.

**Action Item:** Jim Bassage will provide Mike Foster with Alcohol Tips for the Tool Box for distribution at the Youth Center in Corning.

**Action Item:** Mike Foster will look into the Steuben County Fair and having a table manned by the Family Service Society for distribution of the Adult Perception Survey.

* **Marijuana Task Force**

Mike Foster gave a brief overview of activities and programs being worked on by the Marijuana Task Force covering Marijuana Fact distribution on the Coalition Facebook Page. Mike requested that Samantha White be given administrative access to the Facebook page to accomplish this distribution on “Marijuana Mondays”.

 **Action Item:** Colleen Banik will give Samantha White access to the Coalition Facebook Page.

1. **Other:**

* + A discussion was held relative to the Opioid Committee and its current activities, including billboard signage, post card distribution and RX disposal packet distribution.

**Action Item**: Lisa Oliver will reach out to her contact at the Bath VA to discuss joining the Opioid Committee.

1. **Motion to Adjourn:**
* With no further items of discussion, a motion to adjourn the meeting was made by Jim Bassage and seconded by Mike Foster. Meeting adjourned.

**Next Meeting: August 27, 2019 from 9:00 – 11:30 a.m. at 115 Liberty Street, Bath, NY.**

***Our Mission:*** *To promote healthy and safe communities in Steuben County by reducing alcohol and drug use among youth.*

***Our Vision:*** *To have a county where the youth are healthy and drug free.*