**STEUBEN PREVENTION COALITION STEERING COMMITTEE MEETING**

September 26, 2017

**Members Present: Jerry Bennett, Jim Bassage (on phone), Hank Chapman, Joe Rumsey, Norm McCumiskey, Rick McInroy, Mark Recktenwald, Amanda Chafee, Lisa Oliver, Colleen Banik, Kyle King**

1. **Introductions/Welcome**:
* Norm McCumiskey welcomed everyone to the meeting. No introductions were needed.
1. **August Meeting:**
* Approval of the August 22, 2017 minutes was made following a motion made by Rick McInroy and seconded by Mark Recktenwald.
1. **DFC Budget Update:**
* Jim Bassage joined the meeting by phone to give the DFC Budget Update. Jim reported that we received notification at the end of August on a decision being made to return the funding (due to the appeal) that was taken away. The Coalition will now need to spend down at least $7,500.00 before September 29, 2017 out of the $19,442.40. Approval will need to be made by the Steering Committee for any expenditures in excess of $1,000.00.
* Jim Bassage made a request to purchase evidence based curriculums for the three providers who partner with the Coalition to help accomplish the goals of the Coalition in the age group of 12-18. It was noted that prevention education can be translated into the results that we are seeing in the Prevention Needs Assessment surveys. A list of curriculums to be purchased is being obtained from Family Service Society, Hornell Concern for Youth and Steuben Council on Addictions.
* Jim Bassage is requesting approval of the expenditure of up to $6,000.00 to purchase these curriculums being discussed.
* A motion was made to approve Coalition funding up to $6,000.00 to purchase resource curriculums as discussed by Joe Rumsey and seconded by Hank Chapman.
* Motion passed to approve the expenditure with one abstention by Lisa Oliver who is one of the providers.
1. **Coalition Report:**
* Norm McCumiskey gave an update on the Prevention Needs Assessment Survey with the Steuben County School Districts. We currently have 10 out of 13 schools participating with Canisteo-Greenwood and Wayland-Cohocton currently not participating. A meeting has been arranged with the interim Superintendent of Canisteo-Greenwood to discuss the benefits of this survey.
	+ **Action Item:** Joe Rumsey indicated that he will also talk with Chris Roser to reinforce the need for this survey.
* Norm McCumiskey has reached out to Mike Wetherbee, Superintendent of Wayland-Cohocton. A meeting was set and subsequently cancelled by Mr. Wetherbee indicating that there was no need to meet. However, they now appear to be on board with the survey following a message received from Eileen Feinman.
* **Action Item:** Norm McCumiskey to make contact with Casey Allen to ensure that Schuyler County is covering Bradford Central School with the PNA Survey.
* Colleen Banik gave a reminder that the Annual Coalition Meeting will be held on November 8, 2017.
* **Action Item:** Jerry Bennett will arrange to bring coffee to the Annual Coalition Meeting.
* **Action Item:** Amanda Chafee agreed to bring snacks to the Annual Coalition Meeting.
* Norm McCumiskey announced that Kyle Bower, Superintendent of the Hammondsport School District, will be joining the Steering Committee as a member but was unavailable to attend today’s meeting due to prior commitments.
1. **Task Force Updates:**
* Rick McInroy deferred the Underage Drinking Task Force report due to no meeting being held in August.
* Norm McCumiskey gave a brief update of the Marijuana Task Force activities including the addition of Pill Drop Boxes locations being identified in Steuben County with Kyle Bower. The Committee will be kept up to date as the project progresses.
	+ **Action Item:** Kyle King is looking for letters of supports from a local elected official for each new drop box site. A local elected official will need to be identified. Some discussion was held and it will need to be identified if it is County official and below or if it can be from state and federal representatives.
1. **Other**
* Jerry Bennett announced that the DEA Prescription Drug Take Back Day will be held on October 28, 2017 on a national level.
* Norm McCumiskey reported on the expansion of DITEP Training and significant discussion was held as to what additional professionals would be included in this training.
* Announcement was made that a tentative date has been set for the Community Drug Forum. The Forum will be held on October 24, 2017 at the Corning-Painted Post East High School from 6:00 – 7:30 p.m.
* Kyle King requested a New Coalition Member Packet for review and offer of suggestions and possible changes and/or inclusions.

* + **Action Item:** Colleen Banik to put together a packet for Kyle King to pick up.

**Next Meeting: October 24, 2017 from 9:00 – 11:30 a.m. at 115 Liberty Street, Bath, NY.**

***Our Mission:*** *To promote healthy and safe communities in Steuben County by reducing alcohol and drug use among youth.*

***Our Vision:*** *To have a county where the youth are healthy and drug free.*